

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
WEDNESDAY, APRIL 17, 2019**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, April 17, 2019 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees L. Gordon Van Vechten, Judith C. Ogden and Jeffrey D. Fischer. Also in attendance Village Attorney, Anthony B. Tohill; Village Administrator/Clerk, Margaret O'Keefe; Building Inspector, Robert O'Shea; Police Chief, Charles M. Lohmann and Village Treasurer, Patricia Mulderig.

Pledge of Allegiance.

1. Mayor – Douglas A. Dahlgard

- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten, abstention by Trustee Fischer and adopted (4-0-1):
RESOLUTION #019 -19
Minutes of the Board of Trustees organizational meeting of March 20, 2019 at 7PM meeting of the Board of Trustees were presented.
RESOLVED, to adopt the minutes of the above meeting as presented.
- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, abstention by Deputy Mayor White and adopted (4-0-1):
RESOLUTION #020-19
Minutes of the Board of Trustees organizational meeting of April 3, 2019 at 7PM meeting of the Board of Trustees were presented.
RESOLVED, to adopt the minutes of the above meeting as presented.
- It was, upon motion by Trustee Ogden, second by Trustee Fischer and unanimously adopted:
RESOLUTION #021 -19
WHEREAS, the village benefits from the Town of Smithtown's performance of certain Traffic Signs and Pavement Markings projects, and
WHEREAS, an Inter-Municipal Agreement has been submitted to the Board of Trustees, and
WHEREAS, said agreement has been approved in form by the village attorney,
NOW THEREFORE BE IT RESOLVED, to authorize Mayor Dahlgard to execute said Inter-Municipal Agreement for traffic Signs and Pavement Markings in his official capacity.
- It was, upon motion by Trustee Ogden, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #022 -19
WHEREAS, the village benefits from the Town of Smithtown's performance of certain Road Repair and Maintenance projects, and
WHEREAS, an Inter-Municipal Agreement has been submitted to the Board of Trustees, and
WHEREAS, said agreement has been approved in form by the village attorney,
BE IT RESOLVED, to authorize Mayor Dahlgard to execute said Inter-Municipal Agreement for Road Repair and Maintenance in his official capacity.
- Appraisal report tabled pending correction.

2. Financials – Patricia A. Mulderig, Village Treasurer:

- Report submitted to the Board.
- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #023-19
RESOLVED, to adopt Abstracts #127229 through and including #127238 in the total amount of \$34,707.13 to be paid from the General Fund.
- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:
RESOLUTION #024-19
RESOLVED, to authorize and direct the village treasurer to provide payment in the full amount of \$20,920.00 to McGrath Municipal Equipment Inc. for the purchase of a 2-ton Falcon RME Asphalt Recycling Hot Patcher with Trailer.
- It was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted:
RESOLUTION #025-19
WHEREAS, LIPA has paid to the village realty taxes for 2019/2020 in a sum \$154.26 less invoiced, and
WHEREAS, the Village Treasurer under normal circumstances is not permitted to receive and process realty tax payments less than invoiced, and
WHEREAS, the enactment of the LIPA Reform Act of 2013 supersedes local practice,
NOW THEREFORE, the Village Treasurer is authorized to receive and process as payment in full the aforesaid payment notwithstanding it is \$154.26 less than invoiced.

3. Highway Department – Judith C. Ogden, Highway Commissioner:

- Drainage issues discussed.
- Fifty Acre Road grant work to begin shortly.

4. Police Department – Charles M. Lohmann, Police Chief:

- New radar signs have been delivered.
- Discussion regarding Hitherbrook Extension.
- Discussion regarding speeding throughout the village.
- Mayor and Village Treasurer reviewed Chips funding.

5. Building Department – Robert O’Shea, Building Inspector:

- Farm Road dwelling to be rebuilt.
- Two (2) Zoning Board of Appeals hearings concluded.
- Code enforcement review.
- It was, upon motion by Trustee Fischer, second by Trustee Ogden, abstention by Deputy Mayor White and adopted (4-0-1):
RESOLUTION # 026 -19
RESOLVED, to authorize and direct the village treasurer to release payment to Williams and Williams in the amount of \$1,195.00. Said amount is the first-year installment in the renewal of a three-year Public Employees Blanket Position Bond (bond #106500076).

6. Public Comment:

- Hitherbrook extension.
- Traffic on Edgewood & Fifty Acre Road.
- Prior meeting dialogue reviewed.

- It was, upon motion by Trustee Fischer, second by Trustee Ogden and unanimously adopted, to move to executive session to discuss personnel. No action taken. It was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted to move back to public session. Dialogue began. It was, upon motion by Trustee White, second by Mayor Dahlgard and unanimously adopted, to move back to executive session to discuss personnel. No action taken. It was then upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted to move back to public session.

- **RESOLUTION #027-19**
It was, upon motion by Mayor Dahlgard, second by Trustee Ogden and unanimously adopted, **WHEREAS**, Cynthia Ruehle, Maureen Wiedersum and Tracie Villani are each employees serving on a part-time basis for the Village of Head of the Harbor, and **WHEREAS**, each will shortly reach an anniversary date entitling the employee to time off in accordance with the practices and resolutions of the Board of Trustees, and **WHEREAS**, each has performed on an exceptional and distinguished basis, **NOW THEREFORE**, the village treasurer is authorized to recognize that Cynthia Ruehle, Maureen Wiedersum and Tracie Villani may take time off upon reaching their respective anniversary dates with the respective time off equal to the number of hours actually served on an average basis by each of these employees during an average two week period preceding the anniversary date by way of illustration if the employee, on an average basis prior to anniversary date work 20 hours each week, on an average basis then the employee would be entitled to 40 hours of time-off compensated in accordance with this resolution.

- There being no other matters to be brought before the Board; it was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted, to adjourn the meeting at 9:18 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Administrator/Clerk